

Event Rentals



Wichita Falls Museum of Art
at MSU Texas

Package Pricing

Leonardo de Vinci \$3,300

An ultimate package after one of humanity's most renown artists, whose painting, *Last Supper*, graced the dining quarters in Milan's church of Santa Maria delle Grazie.

Includes Cannedy Event Hall, Terrace, Art Lounge, Priddy Pavilion Boardroom, and Art Studio. 3 Museum Attendants, Interior Media Use, Kitchen Use, 20 tables with linens, 200 chairs, Gallery Access, and Cleaning Fee. Rental for 6 hours.

Joshua Johnson \$2,400

A versatile package after 18th century artist Joshua Johnson, a freed slave and one of the first known African-American artists, who painted intimate portraits of families.

Includes Cannedy Event Hall, Terrace, Priddy Pavilion and Boardroom. 2 Museum Attendants, Interior Media Use, Kitchen Use, 15 tables with linens, 150 chairs, Gallery Access, and Cleaning Fee. Rental for 6 hours.

Mary Cassatt \$1,500

An airy outside package after the garden paintings of Mary Cassatt, the only American and one of few women artists associated with the European Impressionists in France.

Includes Terrace and Priddy Pavilion. 2 Museum Attendants, 15 tables with linens, 150 chairs, Gallery Access, and Cleaning Fee. Rental for 6 hours.

Non Package Pricing

Non package pricing includes the room rental only.

Cannedy Event Hall \$750

2000 sqft polished concrete floors for 100 guests with windows overlooking the Terrace and Sikes Lake, and a Grand Piano.

Art Lounge \$500

1000 sqft polished concrete floors for 50 guests with large floor to ceiling windows overlooking the Priddy Pavilion and Sikes Lake.

Priddy Pavilion \$400

4200 sqft outdoor space for 135 guests with in-ground amphitheater seating and a covered stage overlooking Sikes Lake.

Terrace \$300

3000 sqft outdoor space for 150 guests with a waterfront view adjacent to the Event Hall.

Boardroom \$200

425 sqft polished concrete floors for 20 guests with a large boardroom table and 12 cushioned orange chairs.

Art Studio \$150

450 sqft with windows overlooking Sikes Lake for 25 guests.

Fees

Cleaning.....	\$20 per hr
Catering Fee.....	\$50
Museum Attendants.....	\$40 per hr
Security Guard (Min of 2 hrs).....	\$40 per hr

Additional Amenities

Tables.....	\$10
Linens.....	\$10
Chairs.....	\$1.25
200 Cushions.....	\$50
Interior Media Use.....	\$50
Place Settings (Max 100).....	\$2
Kitchen Use (Rules Apply).....	\$30
Art Educator (Min of 3 hrs).....	\$30 per hr
Art Supplies.....	\$50
Day Before Set Up.....	50% of Room Price
Day After Take Down.....	50% of Room Price

Additional Information

Catering/ Kitchen Use

The WFMA requires that Caterers be approved prior to booking. If you would like a preapproved list of caterers, contact the Museum Event Coordinator. The caterer or the External User must provide all dishes and serving pieces unless renting from the WFMA. At all events, the caterer must provide any personnel for preparing, serving, cleaning, and washing before and after the event. The WFMA does not have a licensed-commercial kitchen. All food must be cooked prior to entering the WFMA.

Alcohol Policy

TABC licensed server must be hired for liability purposes if alcohol is served. Alcohol Reservation needs to be submitted to MSU campus administration four weeks ahead of event. In addition, if any part of the event has alcohol outdoors, there must be at least one security guard present.

Outside Rentals

The External User is responsible for rental, delivery, and pickup of any tents, chairs, tables, lights, cakes, flowers, decorations, or other items including furniture or fixtures or equipment for their event. It is mandatory to notify the Museum Event Coordinator of any additional items being rented from an outside contractor.

Table Inventory

Bistro.....	24
4 Foot Round	6
5 Foot Round	31
6 Foot Round	38
6 Foot Rectangle.....	10
8 Foot Rectangle.....	22

Chair Inventory

Maroon.....	222
White(Inside Use Only).....	300
Black	24
Orange Cushioned Chairs(Inside Use Only).....	12
White Cushioned Art Chairs	35
Brown Cushioned Art Chairs.....	15
Orange Art Chairs.....	14

Reservation Deposit

Payment of 50% of estimated cost is due in order to hold the date of your event and will be applied to your final invoice.

Damages

Any damages or missing items will be the responsibility for the External User. An invoice will be sent to the client upon inspection and payment is due within 48 hours.

Discounts

Student Audience.....	10%
Exhibition Scavenger Hunt.....	15%
Military.....	20%
MSU Discount.....	50%
Non Profit.....	50%